

JONES ACCOUNTING ASSOCIATES  
1199 SE DOCK STREET  
OAK HARBOR WA 98277  
360 675-3030

[www.kjonesinc.com](http://www.kjonesinc.com)

**Business Questionnaire**

Name of Business: \_\_\_\_\_

*All businesses answer 1-23. Corporations have additional questions on page 2*

	YES	NO
1. Has name or address changed since last tax year?		
2. Has the business status changed? ( closed business or started new business)		
3. Have any owners changed or percentage of ownership changed?		
4. Has name or address changed for any individual owner since last year?		
5. Did the company buy new vehicles, equipment, computers or furniture this year?		
6. Did the company dispose of vehicles, equipment, computers or furniture this year?		
7. Did the company pay for pension contributions for employees?		
8. Did the company pay for health insurance premiums for any employees thru a company plan?		
9. Did you purchase health care insurance thru the state exchange for yourself or employees?		
10. Did you reimburse employees who bought insurance thru the state health care exchange?		
11. Did you include the cost of those premiums in wages?		
12. Do you accept credit card receipts in your business?		
13. Have you received form 1099K?		

14. Do your sales include sales tax paid?		
15. Do you want us to amend Sales Tax or B&O reports for amounts under reported or over reported after consulting with you?		
16. Have you provided Business miles and Total miles driven for each vehicle used for business?		
17. Have you provided the dates and locations of each city you travelled to overnight for business?		
18. Do you employ your spouse or children in your business?		
19. Did you make any loans to your business this year? ( If yes bring in promissory note)		
20. Did you make any loans to others that are now uncollectible?		
21. Will you contribute to your company retirement plan (or IRA) by the due date of your taxes?		
22. Did you prepare all 1099s required and reduce total payments by credit card amounts?		
23. How many w-2s were filed?		
24. Do you want to obtain a B&O tax credit by making a pledge to Oak Harbor Main Street Association? 2019 tax credits available for donation in December		
25. Name of officer responsible for signing return?		

#### CORPORATIONS ONLY

	YES	NO
1. Has the C Corp paid estimated income taxes for this tax year?		
2. Did the S corp. make distributions to shareholders?		
3. Did the S Corp receive capital contributions from the shareholders?		
4. Did the business pay for health insurance for employees other than owners?		
5. Did the S Corp pay for life or health insurance, pay auto allowance or other fringe benefits for S Corp owners?		
6. Was there personal use of a company owned vehicle?		
7. Did you have gross receipts of \$ 500,000.00 or more?		
8. Did you send a letter to your employees advising them whether they have health insurance coverage?		

